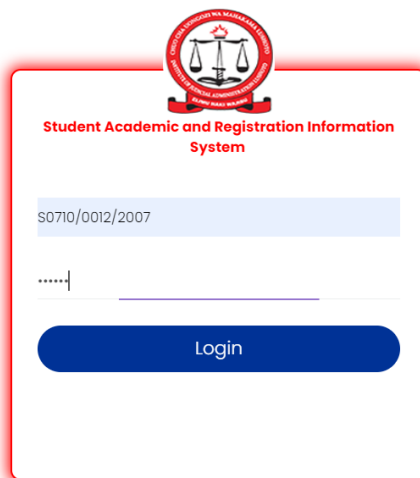


Instructions for Online Student Registration

Step: 1 Selection Confirmation (for new students only)

Open IJA online student registration system which is accessible through the URL, <https://online.ija.ac.tz/>



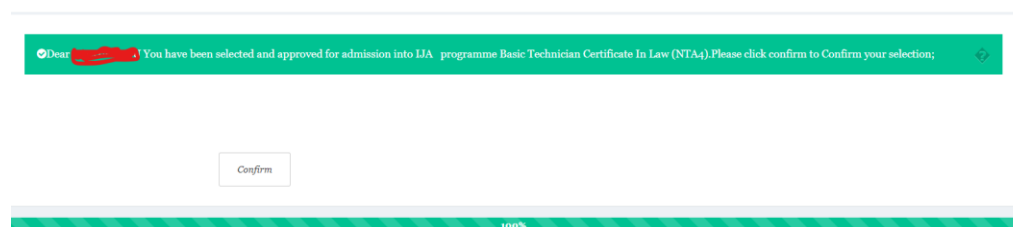
After the login page is full displayed, login into the system using Username and Password you used during application stage. Please contact IJA ICT Support Desk through 07572334 in case you have forgotten your Password. Remember your Username must be your **NECTA FORM Four Index Number followed by a year completed form IV:**

i.e.: **S0XXX/XXXX/YYYY or P0XXX/XXXX/YYYY**

e.g.: **S0751/0023/2020 or P0751/0023/2020**

Once the system is successful opened, read careful all the instructions provided therein

Click the **Confirm** button to confirm your selection. Note that system shall provide you with a link to enable you download admission letter



Please take note of your Admission Number issued by the system and close the system (**logout**).



Student Details

Admission number : NS4543/0034/2023

Full Name : TEMBA, IRENE

Study Year : First Year

Academic Year : 2024/2025

Programme : Basic Technician Certificate In Law (NTA4)


Status : Un-Registered

Joining Instruction

[Click here](#)

Step: 2 Self-Service Registration

Open IJA online student registration system which is accessible through the URL, <https://online.ija.ac.tz/>



Student Academic and Registration Information System

S0710/0012/2007

.....|

Login

After the login page is full displayed, login into the system using Username and Password. Please contact IJA ICT Support Desk through 07572334 in case you have forgotten your Password. Remember your Username must be your **NECTA FORM Four Index Number followed by a year completed form IV:**

i.e.: **S0XXX/XXXX/YYYY or P0XXX/XXXX/YYYY**

e.g.: **S0751/0023/2020 or P0751/0023/2020**

Once the system is successful opened, enter all required details. In case you applied for exemption in any payment please attached evidence.

Please click buttons provided to generate control numbers for each non-exempted payment. Please click **Save** button to save your work at any time and at the end.

BILLING

Copy CSV Excel PDF Print Search:

S/No	Bill ID	Revenue	Control No	Amount	Date	Status	Dean's Remarks	Action
1	INV00000000424	IJASO Fee 2024/2025		15,000.00	2024-08-12 05:36:20	NA		
2	INV00000000425	Accomodation Fee First Semester 2024/2025		147,000.00	2024-08-12 05:36:20	NA		
3	INV00000000426	Tuition Fee First Semester 2024/2025		642,250.00	2024-08-12 05:36:20	NA		

Showing 1 to 3 of 3 entries Previous **1** Next

1	INV00000000424	IJASO Fee 2024/2025		15,000.00	2024-08-12 05:36:20	NA		
2	INV00000000425	Accomodation Fee First Semester 2024/2025		147,000.00	2024-08-12 05:36:20	NA		
3	INV00000000426	Tuition Fee First Semester 2024/2025		642,250.00	2024-08-12 05:36:20	NA		

Print Bill

Get Control Number

1	INV0000000424	IJASO Fee 2024/2025	15,000.00	2024-08-12 05:36:20	NA	
2	INV0000000425	Accomodation Fee First Semester 2024/2025	147,000.00	2024-08-12 05:36:20	NA	
3	INV0000000426	Tuition Fee First Semester 2024/2025	642,250.00	2024-08-12 05:36:20	NA	Print Bill Get Control Number Request Exemption

Showing 1 to 3 of 3 entries

Upload
✕

Upload Exemption Document

Choose File

 No file chosen

Narration

Upload
CLOSE

Please make required payment for all issued control numbers. Once system receive payment notifications from GePG, you will automatically be issued with registration number